# 28th October 2013 1st Announcement Rev. 1

**SOER 2013-1 Operator Fundamentals**

**24th – 27th March 2014, WANO Moscow Centre, Russia.**

This Workshop will be organised by WANO Paris Centre and WANO Moscow Centre.

Several significant events have occurred that highlight weaknesses in the knowledge, skills, behaviours and practices essential for operators to operate the plant safely and effectively – operator fundamentals.

In the past, industry efforts to improve operator fundamentals resulted in short-term reductions in the number of significant events and reactor trips caused or complicated by weaknesses in operator fundamental performance. However, these efforts were not sustainable because the actions taken and lessons learned were not well incorporated into operational standards, training, and management systems. As a result, events caused by weaknesses in the use of operator fundamentals continue to occur too frequently.

Objectives of the Workshop

* Presentation of the WANO SOER 2013-1 Operator Fundamentals.
* How to effectively implement the recommendations.
* Industry feedback.

Participants are invited to present their experience in the following areas:

* Methodology in addressing, processing or implementing this SOER.
* Specific challenges encountered by the utility or site.
* Findings and actual changes that have occurred as a direct result of this SOER.

**Programme**

Part of the programme will be filled by invited speakers and partly by the participants. Participants are invited to present their experiences. The topic of proposed presentations should be indicated when registering for the activity. Presentations could include good practices in one or more of the following topics:

* Evaluation of training effectiveness in addressing Operator Fundamentals, or assessment of Operator Fundamentals as practiced.
* Integration of technical knowledge into training (plant design, systems and components, and applicable theoretical or engineering principles).
* Addressing behavioural issues (leadership, teamwork, communication, work conduct or conservative decision-making) in training or during observations.
* Ensuring the sustainability using corrective actions, performance indicators and self-assessments.

Breakout sessions

Group-work sessions will be used to allow time for structured interaction with colleagues and to allow problem-solving techniques to be applied to real life situations.

Target group

This workshop will be a platform for experience exchange and networking among managers, supervisors and leaders, involved in the implementation of the recommendations contained in this SOER.

Arrival and Departure

Participants can make their plans to arrive at the hotel before 18:00 on Monday. A get-together, including a buffet, will take place at the hotel from 19:00 to 21.00.

The workshop will conclude at 12:00 on Thursday, which should be the earliest time to depart. Afterwards, participants are offered an optional lunch buffet from 12:00 to 13:00.

### Preliminary Programme

Monday 24th March 2014

14.00 – 19.00 Arrival at the Hotel ???, Moscow

19.00 – 21.00 Get-together, Informal light buffet and drinks  
Hotel ???, Moscow

Picture of hotel here

Picture of WANO Moscow Centre hereTuesday 25th March 2014

09.00 – 16.45 WANO Moscow Centre

Introduction to the Meeting

09.00 – 09.15 Safety and Logistics  
Facilitator

09.15 – 09.30 Welcome to the Seminar  
TBD

09.30 – 09.45 Introduction to the Seminar – Goals and Topics  
Mentor

09.45 – 10.30 Introducing each other: Who we are? Where do we come from? Why we are here?

10.30 – 10.45 Coffee and refreshments

10.45 – 11.00 This is WANO  
TBD

Basis of WANO SOER 2013-1

11.00 – 12.00 SOER 2013-1, A Perspective from the Author  
TBD

12.00 – 13.00 Buffet lunch

13.00 – 13.45 SOER 2013-1, A Perspective from WANO  
TBD

13.45 – 14.30 Presentation  
TBD

14.30 – 14.45 Coffee and refreshments

Second Topic ???

14.45 – 15.45 Group Work 1

15.45 – 16.30 Results of Group Work 1

16.30 – 16.45 Logistics and feedback from day  
Facilitator and Mentor

18.30 – 21.30 Dinner hosted by WANO Paris Centre

Wednesday 26th March 2014

09.00 – 16.45 WANO Moscow Centre

09.00 – 09.15 Golden Nuggets of the previous day   
Mentor

Third Topic ???

09.15 – 10.00 Presentation ???  
TBD

10.00 – 10.15 Coffee and refreshments

10.15 – 11.00 Presentation ???  
TBD

11.00 – 11.45 Presentation  
TBD

11.45 – 13.00 Buffet lunch

Fourth Topic ???

13.00 – 13.45 Presentation ???  
TBD

13.45 – 14.30 Presentation ???  
TBD

14.30 – 14.45 Coffee and refreshments

14.45 – 15.45 Group Work 2

15.45 – 16.30 Results of Group Work 2

16.30 – 16.45 Logistics and feedback from day  
Facilitator and Mentor

18.30 – 21.30 Dinner hosted by WANO Moscow Centre

Thursday 27th March 2014

09.00 – 13.00 WANO Moscow Centre

09.00 – 09.15 Golden Nuggets of the previous day  
Mentor

Fifth Topic ???

09.15 – 10.00 Presentation from ?  
TBD

10.00 – 10.45 Presentation from ?  
TBD

10.45 – 11.00 Coffee and refreshments

11.00 – 11.45 Feedback and discussions  
Participants and Mentor

11.45 – 12.00 Conclusions and closing words  
Mentor

12.00 – 13.00 End of Workshop and Farewell lunch / buffet

**Information**

**Workshop language**

The workshop language will be English.

**Presentations**

Participants are requested to give a 45 minute presentation on the identified topics.

The PPT presentations (in English) have to be sent to WANO Paris Centre Secretariat (e-mail: [workshop@wanopc.org](mailto:workshop@wanopc.org)) by **3rd March 2014** to ensure timely preparation of the workshop documentation package.

**Register on-line**

Registrations should be done online before **3rd March 2014** at the following web address: [www.wanopariscentreregistrations.com](http://www.wanopariscentreregistrations.com/).

A confirmation letter will be sent to each participant following their registration.

The number of participants is limited to 35.

**Venue**

The workshop will be held at:

**WANO Moscow Centre**

Address

Phone

**Workshop package**

There is no workshop package fee. Each participant has to pay for their hotel accommodation directly at the hotel upon departure. The cost for the accommodation is **€ ???.00** per room and night. Breakfast is included in this price.

WANO Paris Centre and WANO Moscow Centre takes over the costs for the full workshop documentation, refreshments, lunches, Get together, and the dinners as stated in the programme.

**Accompanying guests**

No programme has been arranged for any accompanying guests.

**How to get to the venue**

Airports:

Metro:

**Accommodation**

WANO Paris Centre has booked an allotment at special rates at the ??? Hotel. Pease use the online registration to book your hotel room.

Picture of hotel here

Address of hotel here

To get directions for driving to the hotel please use the following site: [view the map](http://www.novotel.com/gb/hotel-0747-novotel-paris-la-defense/location.shtml)

**Dress Code**

Monday evening get-together: Casual

Tuesday evening dinner: Casual

Wednesday evening dinner: Casual

Workshop: Business Casual

**Organising team**

For further information please contact the Organising team in WANO Paris Centre:

* Mrs Dawn Roberts, WANO Paris Centre

[dawn.roberts@wanopc.org](mailto:dawn.roberts@wanopc.org)

* Ms Hendrica Beltou, Assistant, WANO Paris Centre

[hendrica.beltou@wanopc.org](mailto:hendrica.beltou@wanopc.org)

WANO Paris Centre

8, rue Blaise Pascal, 92200 Neuilly sur Seine, France

Phone +33 1 4640 3555 Fax +33 1 4640 3553

