Suggested Agenda for KMAV on Corporate KM development at NPPD November 2015.

EM on technical and safety issues on NPPD knowledge management for the BNPP-2&3 units with PWR reactors (According to the workplan for IRA2012 33.1)

IAEA Experts:

* Zoltan Pasztory Hungary
* Eduard Volkov Russian Federation
* Sandor SZUCSAN Hungary
* Anatoly Tolstenkov Russian Federation

Dates – preliminary 6-9 November (or later, TBD)

**●Day 1.**

* Review basics of the NKM
* Specific KM Challenges for Utilities with NPP
* KM impact on Safety and Performance (Corrective Action Programs, Continuous Learning Organization, Operation Experience and Learning)
* International KM good practices
* Host presentations on the current development in the area of KM, HR, Training, QA, CM, IT

Practical Session: SWOT analysis for the KM implementation

**●Day 2.**

* KM Corporate Policy and Strategy development
  + Connecting KM to business goals
* Integration of KM into Management systems
* Strategic Workforce Planning
* Contract Management from the viewpoint of the KM
* Configuration management

Practical Session: Creating a Corporate KM Strategy & Policy based on NPPD challenges

**●Day 3.**

* KM organizational concept and structure
  + - Roles and responsibilities (KM worker profiles)
    - Process-oriented approach (embedding KM into corporate processes)
* KM Programme/Project for NPP overview
* KM Methods and Tools Overview (+ existing NKM document with matrix)
* Collaboration tools for KM (IT technology)
* Practical session: Corporate concept on KM development (structure and stakeholders involvement)

**●Day 4.**

* + KM programme/project design
  + Leadership for safety and knowledge sharing culture
  + KM performance indicators

Practical Session: Project plan preparation for KM implementation (KM Road map)