**Approved by the WANO-MC Extraordinary General Meeting**

**30 September 2010**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

WANO-MC EGM Chairman

**WANO-MC management policy**

**Contents**

1.[General Meeting](#_Toc266800773)

2.[MC Governing Board 3](#_Toc266800774)

3.[WANO-MC Directors’ Board](#_Toc266800775)

4.WANO-MC Plant Managers' (Chief Engineers') Board...................................................................

5.WANO-MC Director.....................................................................................................................

6.WANO-MC Management Structure..............................................................................................

# General Meeting

1.1 A senior management body of the WANO-MC is the General Meeting. Sessions of the General Meeting are held at least every two years. Current activities of the past two years are discussed at the General Meeting. All other sessions are called Extraordinary General Meetings.

1.2 The General Meeting approves changes to the WANO-MC Statute, determines the membership and management structure and performs other actions set by the Governing Board.

1.3 Approximately every two years, the General Meeting is presented with a Resource Plan.

1.4 Each Member of WANO-MC, which is primarily affiliated with the Moscow Centre, is entitled to appoint official representatives and observers to the General Meeting. In the General Meeting, each Member has five votes plus one vote for each unit the Member operates, owns or represents (membership and its representation in WANO is determined by WANO Policy document 5 and the WANO-MC Statute).

1.5 The General Meeting is deemed eligible if it is attended by MC category 1 members possessing in total at least 60 % of votes, if on the meeting agenda are the matters that require simple majority of votes for decision-making. If the matters on the meeting agenda require qualified majority of votes, the meeting is deemed eligible, if it is attended by MC members possessing in total at least 80% of votes.

1.6 General Meetings of Partnership may be held in the form of absentee voting in compliance with Regulations for holding the General Meetings of Partnership.

1.7 Membership in the WANO-MC may be terminated if a 75% majority of category 1 members represented at an Extraordinary General Meeting agree to a Special Resolution that demonstrates the Member has not consistently met the commitments and obligations of membership.

Other category members (categories 2, 3 and 4) may have a consultative vote at the WANO General Meeting.

# MC Governing Board

2.1 The Chairman of the WANO-MC Governing Board and Deputy Chairman are appointed for a two-year term from among its members, and may be re-elected for the second term. The Chairman also represents the Moscow Centre in the WANO Governing Board and is its member.

2.2 The Governing Board is accountable to the General Meeting for the overall direction and success of the MC.

2.3 The WANO Governing Board consists of one representative from category 1 and category 3 members which are primarily affiliated with the MC. Additionally, the WANO Governing Board includes one representative for every 8 power units from category 1 members and the WANO-MC Governing Board Chairman. The WANO-MC Governing Board may also include the Chairman of the WANO-MC Directors’ Board.

These Governors are elected by the WANO-MC General Meeting.

2.4 The MC Director is entitled to attend and speak, but not vote, at Governing Board meetings.

2.5 The quorum for Governing Board meetings is 75% Governors. Although consensus is the spirit of WANO, decisions by the Governing Board may be taken by a simple majority. In case of parity, the Chairman has the decisive vote.

If necessary, the Governing Board establishes a working group to address specific issues related to WANO-MC activities. The results of the working group are reported to the MC Governing Board.

2.6 In accordance with the Charter the MC Governing Board is accountable to the WANO Governing Board for effective implementation of WANO Governing Board directions in the region and to the Members affiliated with the MC. The MC Governing Board represents and acts on behalf of the Members in the region to perform the following functions:

* Proposals regarding a strategy of nuclear industry development based on WANO-MC experience to be considered by the WANO Governing Board
* Implementing strategies, vision, direction and goals for the Association as determined by the WANO Governing Board
* Assessing the performance of the Members within the region to ensure the necessary level of participation in WANO and action to address identified improvement needs and provide reports of performance in the region
* Ensuring support from other Members or Regional Centres to assist those Members that experience difficulty in resolving performance problems or do not fully participate in Association programmes and activities
* Appointing representatives of members, affiliated with the region, as WANO GB members in accordance with the guidelines, included in Section 7.1 of the WANO Charter.
* Planning Regional Board meetings and elections of the Chairman and replacement Governors if any governors wish to end their terms prematurely
* Ensuring effective collaboration and sharing of resources with other WANO centres
* Reviewing, approving and submitting the regional centre budget to the Governing Board, respecting common principles for resources and fees, consistent with the overall WANO budgeting process
* Determining MC membership fee and payment structure
* Monitoring regional centre budget performance to ensure effective application of resources within the region
* Commissioning and approving an annual report of regional centre activities and performance for presentation to the WANO Governing Board
* Discussing WANO-MC Governing Board recommendations
* Updating the MC Directors’ Board on completed activities and action plans

2.7 The MC Governing Board works under direction of the MC Chairman, who is responsible for:

* Conducting (after consultation with the Managing Director) annual analysis of MC Director’s activities
* Coordinating activities of the WANO Governing Board, the MC Governing Board and respective regional centre.
* Providing support to the Managing Director of the London office and to the Executive Leadership Team

# WANO-MC Directors’ Board

3.1 The major task of the Directors’ Board (DB) is to provide direct communications between plant operators and WANO executive structures, support these structures in their activities and monitor these activities through feedback and establishing a regional stand on safe and reliable plant operation.

3.2 The Board of Directors’ meeting is held before the Governing Board meeting and is normally conducted together with the MC Governing Board meeting.

The Directors’ Board consists of:

* Plant Directors of WANO-MC category 1 and 2 members
* Directors of WANO-MC category 3 member organizations
* MC Director (category 4 member)

3.3 The MC Directors’ Board is led by the DB Chairman who is responsible for:

* Selecting major meeting topics
* Providing regular DB meetings
* Coordinating DB activities

3.4 DB functions:

* Notifying DB members of significant safety related events occurring at NPPs, updating DB members on recent safety assessments / improvements at plants/organizations, human resource activities, interactions with governmental bodies and the public, plans for nuclear industry development in the region.
* Assessing WANO activities and developing recommendations for improving WANO programs
* Identifying topical issues to be addressed by workshops, technical support missions, conferences
* Identifying possible support for new members and NPPs needing such assistance
* Identifying challenges faced by plants to deal with the help of WANO
* Supporting effective interaction between MC Secretariat and MC members

# WANO-MC Plant Managers' (Chief engineers’) Board

# 4.1 The major task of the WANO-MC Plant Managers' (PM) (Chief Engineers’) Board is to share information on any activities aimed at  ensuring safe and reliable plant operation, setting priorities in the technical policy of plant life extension, modernization, power uprating, training, etc.

4.2 The PM Board is held once every year.

4.3 PM Board functions:

* Sharing technical information on plant operation
* Establishing ways to implement common WANO standards throughout plants world-wide
* Identifying  topical  issues in plant operation
* Identifying topics to be addressed by workshops, technical support missions, conferences

# WANO-MC (Secretariat) Director

* There have been no changes.

# 6. WANO-MC Management Structure