**MINUTES of**

**WANO-MC On-Site Representatives videoconference**

**DATE:** 14.02.2014

**ATTENDEES:**

Chudakov M.V., Director

Kirichenko A.M., First Deputy Director

Frolov S.V., Deputy Director

Chukharev A.V., Head of the MC On-Site Representative Group

Faller S.V., On-Site Representative at Balakovo NPP

Vasiliev G.B., On-Site Representative at Balakovo NPP

~~Olenin E.V., On-Site Representative at Bilibino NPP~~

Schelik J.V., On-Site Representative at Kalinin NPP

Dorodnov O.V., On-Site Representative at Kola NPP

Puzankov D.E., On-Site Representative at Kursk NPP

Jurin V.E., On-Site Representative at Leningrad NPP

~~Shvarov V.A., On-Site Representative at Novovoronezh NPP~~

Kopylov D.M., On-Site Representative at Rostov NPP

Zaharenkov V.N., On-Site Representative at Smolensk NPP

Bronnikov V.K., On-Site Representative at Zaporozhye NPP

Kovynev A.V., On-Site Representative at Zaporozhye NPP

~~Galkin D.V., On-Site Representative at Rovno NPP~~

Almikieiev D.S., On-Site Representative at South-Ukraine NPP

Pidipryhora A.V., On-Site Representative at Khmelnitski NPP

Grunda Z., On-Site Representative at Dukovany NPP

~~Bila N., On-Site Representative at Temelin NPP~~

Gajarsky J., On-Site Representative at Bohunice NPP

~~Bojkovsky R., On-Site Representative at Mochovce NPP~~

Kenjetsyan S.R., On-Site Representative at Armenia NPP

Pakidanski V.S., On-Site Representative at Kozloduy NPP

Vainonen E., On-Site Representative at Loviisa NPP

Lakatos G., On-Site Representative at Paks NPP

~~Yin Sh., On-Site Representative at Tianwan NPP~~

Zinchenko A.K., PR Program Manager

Nosov A.J., TSM Program Manager

Lukianenko A.I., P&TD Program Manager

Raspopin G.N., G&GP Program Manager

**DISCUSSION:**

1. The WANO-MC Director Mr. Chudakov introduced Mr. Kirichenko as the First Deputy Director of WANO-MC.
2. The WANO-MC On-Site Representatives presented their weekly reports.
3. Mr. Nosov, TSM Program Manager presented information on planed TSMs.
4. Mr. Zinchenko, PR Program Manager, about usage of the number of AFIs as a criterion of PR results.
5. Mr. Lukianenko, P&TD Program Manager, requested to register on SOER 2013-1 seminar at the WANO-PC web-site.
6. Mr. Raspopin, G&GP Program Manager, explained a new order of posting Good Practices in three phases: 1t phase. Based on the strengths identified at PR we prepare GP Proposal Sheet with short GP description. 2d phase. Review GP proposal at RCs and acceptance by LO. 3d phase is planning with duration of 60 days to develop GP Report with sufficient information and detailed description. As well as, NPP shall get a permission to open it. He asked On-Site representatives to provide their feed-back.
7. Mr. Chukharev, Head of the MC On-Site Representative Group, presented the status of development of 4th Quarterly Interaction Reports, SOER 2013-1 presentations and OSR weekly reports.

**DECISIONS:**

1. On-Site Representatives to provide answers to Mr. Raspopin question: 60 days is enough or not to develop Good Practice Report with sufficient information and detailed description and to get permission or we need more days? How many days we need? Please, send your proposals to the following e-mail tsm@wanomc.ru
2. On-Site Representatives to avoid using the number of AFIs as a criterion for evaluation of PR results in the Quarterly Interaction Reports.
3. Mr. Nosov to disseminate the 2014 TSM schedule before February 28, 2014. Based on the 2014 TSM schedule On-Site Representatives to:
* schedule their participation at TSM conducted at their plants;
* schedule their participation at TSM conducted at other plants;
* request their plant to assign experts to participate in the planned TSMs.
1. On-Site Representatives to register theirselves to SOER 2013-1 seminar at the following address: [**http://www.wanopariscentreregistrations.com**](http://www.wanopariscentreregistrations.com/)before 01.03.2014.
2. On-Site Representatives to complete preparation of 4th Quarterly Interaction Reports and send them to the Head of the WANO-MC On-Site Representative Group before 21st of February 2014. On-Site Representatives who have not presented 4th Quarterly Interaction Report yet (Dorodnov, Puzankov, Galkin, Zaharenkov) to provide written explanatory note to the Head of the WANO-MC On-Site Representative Group.
3. IT Adviser Mr. Klementiev to fix the problem with poor sound quality during the weekly videoconference.
4. The next videoconference will be held on Friday, the 28th of February 2014. Weekly OSR reports for each week should be sent to the Head of the WANO-MC On-Site Representative Group and placed in the WANO-MC server at the following address: \\Pluto\pluto\2 Monitoring\15 OSR Weekly Reports\N week.

**APPROVED BY:**

Head of WANO-MC On-Site Representative Group Chukharev A.V.