**Provisional Agenda**

**IRA TC Projects Review and Planning Meeting**

**(6 – 8 May 2019), VIC, Austria**

Objectives:

1. Clarification of priority, scope and objectives and confirmation of dates for activities planned for IRA2012, IRA2013, IRA2014, IRA9024, IRA9023, IRA0008, IRA5014.
2. Finalization of project designs for IRA2018001, IRA2018004 and IRA2018007
3. Mutual agreement of the pre-requisite action/information prior to activities

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| **Monday, 6 May 2019** |  |  |
| Time | Item | Participants | Meeting Room |
| 9:30 –9:45  | Opening of Meeting:* Welcome remarks by DIR TCAP Ms Jane Gerardo-Abaya
* Opening Remarks by H.E. (Mr) Ambassador Gharib Abadi, Permanent Mission of Iran to IAEA
* Meeting Objectives
* Introduction of Meeting Participants
 | All | B1144 |
| 9:45 -10:15 | Overview of Iran TCP and Implementation in 2018 by PMO | All | B1144 |
| 10:15 – 10:30 | Break |  |  |
| 10:30 – 10:45 | Brief and agreement on Meeting Agenda |  |  |
| 10:45 – 11:15 | Overview of progress of Iran TCP in 2018 by NLO  | All | B1144 |
| 11:10 – 12:00 | Discussion on: * Achievements
* Challenges
* Gaps and Needs
 | All | B1144 |
| 12:00 – 13:00 | Presentation on New Format of Country Programme Framework by TCSPS* Discussion
* Planning for CPF Meeting
 | All | B1144 |
| 13:000 – 14:00 | Break |  |  |
| 14:00 – 17:00 | On-Going TC ProjectsMeeting between Counterparts (CP) and Technical Officers (TO) on * Progress made
* Revised workplan
* Submission of nominations/request for 2019 and 2020 if applicable

Note: CP is expected to be ready with all request (Expert Mission, SV, FE, Procurement (with complete specification)) so that it can reviewed together and proceed for implementation | IRA0008IRA2012/3/4IRA5014IRA6011 | A2275A2433C0217A2216\*  |
| 14:00 – 17:00 | Proposed TC ProjectsMeeting between Counterparts and Technical Officers on project designs of TCP 2020/2021* Presenting the problem, proposed project, achievement expected
* Presentation by each CP on the expected output
* Feedback by IAEA
* Discussing the workplan
* Updating the project design
 | IRA2018001IRA2018004IRA2018007 | M0E23B1144C0217 |
| 15:30 – 16:30 | Discussion with NA on Coordinated Research Activities* Presentation by NA on CRA Mechanisms
* Discussion on some project details \*please provide the specific project for preparation to this discussion
 | NLO & Protocol-IRA0008 to join after finish discussion with TO-IRA6011 can opt to attend this discussion at this period | B1025  |

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| **Tuesday, 7 May 2019** |  |  |
| 9:00-13:00 | On-Going TC ProjectsContinue Meeting between CP and TO on * Progress made
* Revised workplan
* Submission of nominations/request for 2019 and 2020 if applicable

Note: CP is expected to be ready with all request (Expert Mission, SV, FE, Procurement (with complete specification)) so that it can reviewed together and proceed for implementation | IRA2012/3/4IRA5014IRA9023IRA9024 | A2543A2264A2661B0615 |
| Proposed TC ProjectsMeeting between Counterparts and Technical Officers on project designs of TCP 2020/2021* Presenting the problem, proposed project, achievement expected
* Presentation by each CP on the expected output
* Feedback by IAEA
* Discussing the workplan
* Updating the project design
 | IRA2018001IRA2018007IRA2018004  | M0E23C0217B0915 (TBC) |
| Visit to potential host in Vienna | IRA0008 |  |
| Discussion on administrative and financial arrangements* Presentation by IRA
* Presentation by IAEA
1. Events in IRA
2. Event outside of IRA

To cover visa issues, accommodation, financial transfer etcIAEA to explain on the different modality for event participated by Iranians and hosted by Iranians | NLO and ProtocolIRA6011 | GOE85 |
| 13:00 – 14:00 | Break |  |  |
| 14:00 – 17:00 | Continue for both on-going TC Projects and Proposed TC Projects* Finalize minutes of meeting
 | All technical Counterparts |  |
| 14:30 – 16:30 | Discussion on Procurement related arrangements* Presentation by IAEA
* Presentation by IRA
 | NLO and Protocol | B0915 |

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| **Wednesday, 8 May 2019** |
| 9:00-11:00 | Presentation of Meeting Conclusions (10 mins each)IRA0008IRA5014IRA2012/2013/2014IRA6011IRA9023IRA9024IRA2018001IRA2018004IRA2018007Overall Discussion and conclusion of the separate discussions | All | B0915\*Note: MOE23 is on standby if parallel meeting is needed |
| 11:00 – 12:00  | Discussion on initiating the implementation of the approved/revised workplan of national TC Projects* Expected output: agreed arrangements on initiating the implementations

Review of Meeting Minutes and Closure of Meeting | All | B0915\*Note: MOE23 is on standby if parallel meeting is needed |
|  12:00-17:00 |  Visit SIEB Laboratory (Timing to travel to be confirmed) | All |  |

**List of Meeting Participants**

**"Annual Coordination Meeting, 6 - 8 May 2019, Vienna, Austria"**

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| **No** | **Project / EVT** | **Name** | **Position** | **Project’s Number** | **Technical Officer(s)** |
| 1 | **RAS0083**EVT1901931 | **Mr. Gholamreza Raisali**  | **NLO** | **N/A** |  |
| 2 | **Mr. Saeed Sabouri** | **NLA** | **N/A** |  |
| 3 | **Mr. Reza Rafiee** | **Head of Protocol Office** | **N/A** |  |
| 4 | **Mr. Farhood Ziaie** | **Counterpart** | **IRA2018007** | **Isaac Kofi Bimpong**  |
| 56 | **Mr. MohamadReza** **Mr. Yaser Kasesaz Kardan** | **Counterpart** | **IRA2018001** | **Nuno Barradas****Ram Sharma****Amgad Shokr** |
| 7 | **IRA2013**EVT1901935 | **Mr. Amir Afshin Rahnama** | **Counterpart**  | **IRA2012****IRA2013****IRA2014** | **Pal Vincze** **Peter Tarren****Vincent Roue**  |
| 8 | **Mr. Saeed Fatourechian** |
| 9 | **IRA9024**EVT1901937 | **Mr. Kamran Sepanloo** | **Counterpart**  | **IRA9024****IRA2018004** | **M.Santini****A.Ulses****J.Rovny****Francisco Parada** |
| 10 | **Mr. Reza Jafarian** |
| 11 | **IRA9023**EVT1901940 | **Mr. Farhad Golfam** | **Counterpart**  | **IRA9023****IRA2018004** | P.Van Marke - in meeting that week |
| 12 | **Mr. Mohsen Asadian** |
| **13** | **IRA6011**EVT1901943  | **Mr. Shahab Sheibani** | **Counterpart** | **IRA6011** | **Kamal Akbarov****Karen Christaki****Aruna Korde** |
| **14** | **IRA5014**EVT1901944  | **Mr. Ali Eskandari** | **Counterpart** | **IRA5014** | **Ljupcho Jankulowsky** |
| **15** | **IRA0008**EVT1901945   | **Mr. Omidreza Kakuee** | **Counterpart** | **IRA0008** | **Aliz Simon****Ian Swainson -away that week** |
| **16** |  | **Mr. Kojouri****Mr Hajizadeh****Mr Mohammadpour** | **PM of Iran** |  |  |