



WANO
GLOBAL LEADERSHIP IN NUCLEAR SAFETY

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WANO-MC**

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To: Mr Hossein Ghaffari, Bushehr NPP Manager and Managing Director
Copy: Mr Hamid Azarbad, WANO-MC Representative at Bushehr NPP
From: Mr Vasily Aksenov, Director, WANO Moscow Centre
Subject: WANO Moscow Center Workshop

Dear Mr Ghaffari,

WANO-Moscow Centre and Temelin NPP are preparing a regional Workshop on sharing information and knowledge in the area of Foreign material exclusion (FME).

The Workshop main topics cover the following:

- Management Support – Roles and responsibilities for implementing FME control.
- Personnel training in FME.
- Requirements imposed to protective clothes, devices, tools.
- Safety culture: Continuous Improvement.
- Best Practices for FME and Change Operating Experience.
- Use of special tools for inspection and FM removal.
- Constant Observation of Work and FME process.
- A periodic just-in-time briefing and a pre-job toolbox briefing.
- FME procedure clearly describes interfaces between the FME process and other station processes for NPP staff and contractors (such as housekeeping, work control and work planning).
- Responsibility assignment for incoming control in FME process.
- The movement of tools and equipment in FME area.

The Workshop will be held at Temelin NPP, Czech Republic, **1-5 October 2018**.

Detailed Announcement about the Workshop and Registration Form are posted on the public WANO MC website: <https://new.wanomc.ru/>. We hope that the topics selected for the Workshop will be interesting and useful for the participants. Giving a presentation will be a prerequisite to participate in this Workshop.

We would appreciate it very much if a representative of your plant took part in the workshop and delivered a presentation. Participants are asked to send the completed registration forms to the workshop coordinators e-mail: lesin@wanomc.ru and to Temelin NPP: jan.havelka@cez.cz before **September 10, 2018**.

Temelin NPP will assist a workshop participant from your plant/utility in getting a visa. WANO MC is responsible for organization and cover accommodation costs in the meeting location. Travel expenses and per diem allowance for participants are to be borne by home utilities.

With a hope for fruitful cooperation,

Yours sincerely,

Vasily Aksenov

Director, WANO Moscow Centre