

LTR-1000-206418

2018/08/16

No



**To: Mr.E.A Salkov**

**Director General of Rusatomservice**

**Sub: Training Management Procedures**

Dear Sir,

Referring to the letter No. 309/02-02/4396 dated 06.07.2018 please be informed that we hereby agree with changing the Structure of the management procedures in Attachment 4 to the Appendix 20 of the Contract No. PPM/T-4100 with the following conditions:

1. Developing a management procedure called "*Interface Control*"
2. Developing a management procedure called "*Practical Training in Specialized Classrooms, Laboratories and Workshops*"
3. Changing the management procedure No. 3 from "*Documents Control*" to "*Documents and Record Control*"
4. Changing the management procedure No. 18 from "*Training Planning and Arrangement*" to "*Training Planning, Arrangement and Implementation*"
5. Changing the management procedure No. 25 from "*On-the-job training at Unit No.1 of the Bushehr NPP*" to "*On-the-job Training*"

You are kindly requested to prepare QAP and training materials as soon as possible considering the changes of suggested schedule.

**Sincerely yours**

**H.Ghaffari**

**Bushehr NPP Manager and Managing Director**

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