Indicative provisional Agenda of Inception Workshop on Iran's GCF Readiness and preparation support program

**Opening**:

* Welcome remarks by NDA and FAO Representative
* Introduction of participants
* Workshop objectives, expected outcomes and agenda

**Session 1: Common understanding of the project**

* Presentation about the project – objective, expected outcomes/ deliverables and proposed implementation plan
* Plenary discussion:
	+ Clarifications
	+ Relevance of outcomes/deliverables, indicators to measure success
	+ Considerations in implementation

**Session 2: Technical approaches to key outcomes/deliverables**

* Presentation on requirements, planned technical approach to achieve key outcomes/deliverables: (i) Coordination mechanism and No-objection procedure; (ii) Strategic investments; (iii) Stakeholder engagement framework and Gender mainstreaming strategy and (iv) Climate information system
* Group discussion: Four groups will discuss the key outcomes/deliverables. Guidance for group discussion will be provided
* Groups reporting back

**Session 3: Human resources plan and coordination for implementation**

* Presentation on human resources plan for each of the key outcomes/deliverables groups. Proposed Coordination Group or Task force for each of the four outcomes/deliverables groups
* Group discussion 2: Participants – potential members of the Coordination Group/Task force will form 4 teams to discuss detailed plan for each of the project outcomes/deliverables groups
* Groups reporting back

**Session 4: Final plenary**

* Summary of discussions
* Plenary discussions – final comments
* Next steps

**Closing:**

* Closing remarks by NDA and FAO Representative